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| Chairperson | H. Larson |
| Vice Chairperson | K. Hamaguchi |
| Trustee | R. Belleza |
| Trustee | D. Sargent |
| Trustee | D. Tablotney |
| Trustee | A. Wong |
| Trustee | D. Yang |
| Superintendent of Schools | C. Usih |
| Deputy Superintendent | R. Ryan |
| Secretary Treasurer | C. Wang |
| Assistant Superintendent | C. Brautigam |
| Assistant Superintendent | J. MacMillan |
| Assistant Superintendent | C. Stanger |
| Executive Director, Learning and Business Technologies | R. Laing |
| Executive Assistant (Recording Secretary) | T. Lee |

The Chairperson called the meeting to order at 8:02 pm.

The Richmond Board of Education acknowledged and thanked the First Peoples of the h n q m i n m language group on whose traditional and unceded territories we teach, learn and live.

(a)

The Chairperson welcomed the gallery to the meeting.

(b)

Briefs regarding the 2024/25 Annual Budget will be accepted without prior notice at the December 20, 2023 regular meeting of the Board, as well as at the January 24, 2024, February 21, 2024, and March 13, 2024 regular meetings of the Board. Please note that budget updates will be made available on the District's Budget website. All budget feedback will be considered by the Board as part of the budget process which is anticipated to be completed by April 24, 2024.

On December 5, 2023, the Richmond School District recognizes the efforts and contributions made by our leadership and management staff. Their exceptional contributions and unwavering commitment are instrumental in shaping the success of the Richmond School District.

On behalf of the Board of Education, I would like to express my gratitude to all of our leadership and management staff who help to make the Richmond School District the best place to learn and lead.

(c)

The Secretary Treasurer noted all materials had been made available to the public on the district website.

There were no questions from the public.

The Superintendent highlighted the following activities at individual schools

(a)

The next meeting is scheduled for Tuesday, January 9, 2024.

(b)

(i) Minutes of the meeting held on October 18, 2023, were attached for information.

A meeting was held on Wednesday, November 15, 2023. The next meeting is scheduled for Wednesday, December 13, 2023, at 6:00 pm.

(c)

(i) Minutes of the meeting held on October 4, 2023, were attached for information.

A meeting was held on Wednesday, November 1, 2023. The next meeting is scheduled for Wednesday, December 6, 2023, at 4:30 pm.

(d)

(i) : 2024/25 Annual Budget Process and Timeline.

The Chairperson spoke to the report included in the agenda package.

the Board of Education approve the 2024/25 Annual Budget process and timeline as presented; and

the Board direct staff to publish the 2024/25 budget process and timeline on the district's website

(ii) Minutes of the meeting held on October 18, 2023, were attached for information.

A meeting was held on Wednesday, November 15, 2023. The next meeting is scheduled for Wednesday, December 13, 2023, at 10:00 am.

